

Merlin Plastering Limited



Health and Safety Policy Procedures Manual Part 1

Health and Safety Policy: Statement of Intent

This written Policy Statement as required by Section 2(3) of *The Health and Safety at Work etc. Act 1974* and Regulation 5(2) of *The Management of Health and Safety at Work Regulations 1999* applies to all Merlin Plastering Ltd (the organisation) employees and premises; this includes but is not limited to the employees of Contractors, Sub-Contractors, Self Employed Persons, Clients and Consultants working on behalf of the organisation.

Colin East has been appointed by the organisation to have overall responsibility for all health and safety matters. The implementation of this policy and the associated procedures will be monitored and reviewed to ensure progress is made against health and safety objectives and targets on a regular basis to ensure that they remain current and applicable to the organisation's activities. This review will be carried out by the organisation or our external consultants AM Specialists Group Ltd.

Colin East and the Senior Management of the organisation has following consultation with their external consultants AM Specialists Group Ltd, ensured that this policy is appropriate to the nature and scale of the organisation's occupational health and safety risk.

This policy has been endorsed by the Board of Directors, which gives its full support to its implementation.

It is the policy of the organisation to have clear communication and commitment to provide high standards of health, safety and welfare at work and to prevent, so far as is reasonably practicable, accidental loss that may result in:

- Personal Injury.
- Ill Health.
- Damage to plant and property.

The Company objective is to achieve this with a commitment, so far as is reasonable practicable, to:

- The appointment of Colin East to act as the organisations responsible person on health and safety incidents and issues.
- The appointment of AM Specialists Group Ltd to assist Colin East, by providing advice, assistance and guidance as required.
- The organisation will provide duties and responsibilities to cover all levels of management and ensure understanding and compliance of the policy.
- Providing equipment and methods of work that are safe and without risk to health.
- Providing safe systems of work to be followed to ensure work is carried out without significant risks to the health or safety of employees.
- Ensuring that the arrangements for the use, storage, transport of articles and substances used at work are adequate.
- Providing information, instruction, training and supervision as necessary to ensure health and safety at work.
- Providing a safe place of work, with adequate welfare facilities that are maintained in an efficient manner.
- Ensuring the policy is communicated or displayed within all areas, including remote locations.

- Setting up emergency procedures.
- Providing sufficient resources and allocation of funds to effectively implement this policy.
- Regularly reviewing and planning for health and safety performance, and setting health and safety objectives and targets aimed at improving the organisations health and safety performance.
- Seeking to continually improve company and management systems, operating practices and cultures in all areas that may lead to improved safety performance.

The Senior Management of the organisation is charged with the commitment, application and promotion of this Policy and to ensure that the organisation complies with statutory health and safety legislation, associated Approved Codes of Practice, other Codes of Practice and it's duties in common law.

While the organisation accepts its responsibilities towards health and safety it is expected that Contractors, Sub-Contractors, Self Employed Persons, Clients and Consultants fulfil and comply with their legal requirements under Section 7 and 8 of *The Health and Safety at Work etc. Act 1974* e.g. take reasonable care for their own health and safety and that of others that may be affected by their acts and omissions, to co-operate with management on matters of health and safety and do not interfere with or misuse anything provided in the interests of health and safety.

This health and safety policy, all duties and responsibilities under the policy and all objectives will be reviewed annually; the review team will be led by Colin East with the assistance of AM Specialists Group Ltd. The team will provide a report with recommendations and an action plan back to the Board of Directors for final review, implementation and authorisation to publish.

The organisation will aim to secure continuous improvement in health and safety management by establishing challenging health and safety objectives both for the organisation and for its managers, and monitoring progress against those objectives. Individual health and safety objectives will not be compromised for other business objectives;

This Policy is intended to demonstrate that appropriate measures have been determined and applied and is available to all interested parties upon request.

Health and safety is the responsibility of everyone; therefore every member of staff within the organisation will be encouraged to be actively involved in the improvement of health and safety issues. Communication is key to the effectiveness of the policy and all staff will be consulted on this policy and the business health and safety objectives and encouraged to participate in enforcement.

Signed on behalf of Merlin Plastering Ltd.



Colin East
Director of Health and Safety
18th March 2017

Review Date: 18th March 2018